



# West Virginia University General Sanitation Program

## I Statement, Purpose, and Scope

- A Policy Statement: WVU is committed to assuring a safe and sanitary environment for employees, students, staff, faculty and visitors on WVU's campuses and properties. Administrators, faculty, staff and students share the responsibility to maintain and provide sanitary facilities while WVU.
- B Program Purpose: To establish procedures for complying with West Virginia Division of Health's 64CSR18 General Sanitation Regulations, applicable provisions of the International Plumbing and Building Codes, and to provide a sanitary work and living environment at WVU.
- C Scope: This program applies to all University employees, staff, faculty, students, visitors, and facilities at WVU. Areas of program concern include solid waste, animal encounters, communicable disease, general building sanitation, vector borne disease control, and pest control.

## II Responsible Parties

### A Environmental Health and Safety

- 1 Hire and assign a West Virginia Registered Sanitarian as the General Sanitation program administrator
- 2 Maintain a thorough knowledge of the science of sanitation and public health.
- 3 Respond to complaints and requests for sanitation assistance from employees, customers, management, regulatory officials and the public.
- 4 Act as liaison between the University and health authorities when needed to resolve questions, issues, or notices of violations.
- 5 Review renovation and construction plans for compliance with sanitation Codes, standards, and plumbing codes.
- 6 Conduct inspections or investigations to assure code compliance and in response to sanitation complaints or concerns.

### B Facilities Management

- 1 Maintain facilities in a sanitary condition and in compliance with Code.
- 2 Assure compliance with Federal State and Local codes during design, construction, alternation and renovation activities.

### C Departments

- 1 Contact EHS whenever sanitation complaints are reported that cannot be effectively and promptly responded to internally and whenever health authorities make contact or conduct sanitation inspections.



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## D Others

- 1 Conduct activities in a sanitary manner by disposing of personal or pet waste in approved containers or facilities while on WVU property.

## III Training

- A Training is not required and in most cases is not generally applicable. Training will be created and provided on an "as-need" basis only.

## IV Recordkeeping

- A Copies of correspondence, regulatory inspections, and emails received or made in response to sanitation issues shall be maintained by EHS in the appropriate building file.

## V Program Review

- A EHS will coordinate a review of the program annually or as necessary.